

**PUBLIC WORKS DEPARTMENT USE ONLY**

RECEIVED BY FRANKLIN PARISH POLICE JURY  
DATE: \_\_\_\_\_  
REC'D BY: \_\_\_\_\_  
PHOTO/VIDEO OBTAINED: YES / NO  
LOCATION MAP OBTAINED: YES / NO

PERMIT NO.: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_  
ISSUED DATE: \_\_\_\_\_

**PERMIT APPLICATION FORM  
FOR  
INSTALLATION/RELOCATION/REPAIRS OF WATERLINE**

**FRANKLIN PARISH POLICE JURY PUBLIC WORKS DEPARTMENT  
8327 Hwy 17  
WINNSBORO, LA 71295**

WATER SYSTEM: \_\_\_\_\_

\_\_\_\_\_  
ADDRESS CITY ZIP  
\_\_\_\_\_  
CONTACT PERSON PHONE NUMBER

**INSTALLATION CONTRACTOR or PERSON(s) MAKING REPAIRS:**

\_\_\_\_\_  
ADDRESS CITY ZIP  
\_\_\_\_\_  
CONTACT PERSON PHONE NUMBER

PROJECT LOCATION: \_\_\_\_\_

Start Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

**\*\*\*ATTACH A COPY OF ASSESSOR'S MAP WITH INSTALLATION LOCATION SHOWN AND A PLAN OF THE PROPOSED INSTALLATION/REPAIRS SHOWING DEPTHS, TRENCH WIDTHS, DISTANCES FROM EXISTING EDGES OF TRAVELED ROADWAY, ETC.\*\*\***

**PJ Office Use Only:**

Prior Assessment By: \_\_\_\_\_ Date: \_\_\_\_\_  
Prior Photos By: \_\_\_\_\_ Date: \_\_\_\_\_  
Completion Approval By: \_\_\_\_\_ Date: \_\_\_\_\_  
Completion Photos By: \_\_\_\_\_ Date: \_\_\_\_\_

**ROAD CROSSINGS**

All roads (paved or graveled), paved driveways, or other pavements, as indicated, shall be bored.

- Boring shall be performed for all sizes of lines crossing paved roads, local streets, gravel roads, other pavements as required. The crossing shall extend from centerline to centerline of the ditches. Lengths shall be shown on the plans. If field conditions warrant and the Engineer’s representative approves, lengths may be varied. This is only allowed with approval by the Engineer or his representative. The minimum depth below the ditch bottom is 36", with a depth below the centerline of the road of 48".
- Care should be taken to not oversize the bore hole. The bore hole should be a maximum of 2" larger than the pipe or casing diameter.
- For standard pipe, 40 ft. joints are required. Joints shall not be centered under the roadway. If steel casing is required, it shall be shown on the drawings.
- The minimum vertical clearance at the ditch centerline is 36" and the vertical clearance at the centerline of the road is 60".This is applicable for water, sewer, gas, pipeline, oil, electrical, telephone, fiber optic and any other such line or utility.
- Should the Contractor be unable to complete a bore, for whatever reason, he shall attempt to remove unusable casing or pipe. If such is removed, he shall pressure grout the bore hole completely, by using a grout tube and pump, until grout is extruded. If he is unable to remove such pipe or casing, he shall pressure grout the casing and/or pipe and the annulus between the bore hole and pipe by the method previously described.

The Franklin Parish Police Jury reserves the right to grant a waiver on a specific case basis.

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A notice of at least 10 days from request to issuance of permit will be required in order for the Public Works Department to inspect and approve the proposed project. If right-of-way location needs to be determined, a minimum of 14 days will be required.

The Parish Superintendent or other designee shall make pictures or other video evidence of the designated routes (Parish roads only) before any moving of equipment or work taking place. He shall make pictures of the routes after all work is completed and equipment moved. The permit applicant must inform the Parish Superintendent or his designee of the approximate date of beginning and the date of ending all operations at the permitted site. The pictures will be used to determine if any damage resulted and the extent of the damage, should damage result.

**I HEREBY DECLARE, BY SIGNING, THAT I HAVE READ AND UNDERSTAND ALL SPECIFICATIONS AND WILL ADHERE TO THEM ALONG WITH THE CONDITIONS OF THE FRANCHISE ORDINANCE THE ABOVE NOTED WATER COMPANY HAS ON FILE WITH THE FRANKLIN PARISH POLICE JURY.**

\_\_\_\_\_  
Signature of Permittee

\_\_\_\_\_  
Date