

PERMITTING PROCESS

FPPJ 318-435-9429 - IBTS Bobby Neal 318-470-4906 or 318-334-2955 (building inspector)

For Temporary/Construction Permits you will need the following:

First -- 911 Address Notification Form. **\$50.00 Fee**

Nickie Martin 318-435-9110

**Don't Forget LA One Call # 811
before beginning construction**

Second -- Sewer Permit from the Health Unit. **No Fee**

Don Riser - 318-435-2143 Ext: 106 Or Gregory Laborde – Ext: 107

Have a copy of legal ownership information and legal description of property

Third -- *By this time, you should have been informed if your home is located in a*

HAZARDOUS FLOODWAY

*If the construction site is in a hazardous flood way, you will be required to provide an Elevation Certificate from a licensed land surveyor. **AN ELEVATION CERTIFICATE IS A TWO-PART PROCESS.** The **first** being a preliminary elevation certificate which is issued prior to the beginning of construction (or before Mobile Home is placed on the location). The survey will go out and mark the elevation as to which the home is to be elevated and complete the certificate with the proper information. The **second** portion of the process is the completed elevation certificate issued after construction is complete (or placement of Manufactured Home). The surveyor returns to the site and certifies that the home was constructed to the proper height.*

ASK YOUR SURVEYOR FOR A PRICE FOR THE PRELIMINARY AND FINAL CERTIFICATE.

*****Franklin Parish has a 2' above base flood elevation requirement.*****

If the bottom of the lowest floor beams / I beam is not constructed 2 feet above the BFE you will not receive a final permit for permanent electricity.

(All mechanical components need to be elevated above the BFE and propane/fuel tanks strapped down.)

Fourth -- if new construction, house plans must be submitted for plan review approval from a licensed building inspector.

The permitting office will also need the contractor's name (if you know at the time of the application), construction cost/purchasing price, and square footage.

****Present the following applicable documents to the permit officer.**

_____ Sewer Permit _____ 911 address notification form (**The 911 Office IS Closed from 12-1 for lunch**)

_____ Plan Review _____ Elevation Certificate

During the building process the Inspector will inspect the following:

New Construction:

Foundation (Prior to pouring concrete or floor framing)

Rough Framing (Prior to insulation being installed)

Plumbing/Electrical/Mechanical (Prior to insulation being installed)

Interim Review (After rough-in and prior to completion)

Final

Parish Inspector has to issue the Occupancy Certificate. If the parish inspector has not been inspecting throughout the building process, a \$150.00 admin fee will be charged by the parish inspector.

Mobile Home – Electrical, plumbing, and pad (if required)

***New Construction and Mobile Home permits MUST have final sewer permits in order to get a permanent building permit to submit for permanent electricity. ***

FRANKLIN PARISH POLICE JURY PERMIT FEE SCHEDULE

Inspection cost estimates are provided by IBTS

• Building Permits

New Construction or Substantial Improvement

Residential

One & Two Family \$250.00 per structure

Multi-Family \$400.00 per structure

Industrial **Fire Marshal Approval Required for Permit** \$400.00 per structure

Commercial **Fire Marshal Approval Required for Permit** \$500.00 per structure

(Call for inspection cost)

• Renovation or Minor Addition- more than 50% of the square footage of the structure

Residential		
One & Two Family		\$150.00 per structure
Multi-Family		\$250.00 per structure
Industrial	Fire Marshal Approval Required for Permit	\$300.00 per structure
Commercial	Fire Marshal Approval Required for Permit	\$400.00 per structure

- (Call for IBTS for inspection cost)

Wells (Irrigation, etc.), Pumps Farm # Required No Charge

Shops/Metal Bldgs Permit Fee \$ 50.00 per structure

Under 500 sq. ft. – Electrical Inspection \$75.00

Over 500 sq. ft. – Plan Review, Foundation, Electrical, and Final \$465.00

Mobile Homes \$100.00 per structure

Electrical Inspection \$150.00

Camps \$50.00 per structure

Electrical Inspection Only \$75.00

Construction Inspections are not necessary

Solar Panels \$25.00 per structure

Electrical Inspection Only \$75.00

*****You may use any Louisiana licensed surveyor or inspector you wish. ******

In our area:

Inspector: IBTS Bobby Neal-318-470-4906 or 318-373-9007

Surveyors:

Pete Rawls – 318-669-1440

Brad Anderson – 318-614-1886

Fire Marshal:

Shreveport Office – 318-676-7145

Baton Rouge Office – 225-925-4911



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 318-747-0218
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LOUISIANA IBTS 2020-2024

FEE SCHEDULE ISSUED:
 SEPTEMBER 2020 EFFECTIVE UNTIL
 SEPTEMBER 2024

RESIDENTIAL		
PLAN REVIEW	SQ.FT.	FEE
New Construction	0 - 3,000	\$ 250.00
	3,001 - 5,000	\$ 390.00
	>5,001	\$ 490.00
New Modular	ALL	\$ 150.00
New Manufactured Housing		\$ -
New Addition / Remodel	0 - 2000	\$ 390.00
	2001 - 5000	\$ 565.00
	5001 >	\$ 765.00
New Detached Accessory Structure	>500	\$ 165.00
New Portable Building	>500	\$ 75.00
Structure Relocation (Move)		\$ 185.00
Swimming Pool		\$ 165.00
INSPECTIONS	SQ.FT.	FEE
New Construction	ALL	\$ 625.00
New Modular		\$ 250.00
New Manufactured Housing		\$ 150.00
		\$ -
New Addition / Remodel		\$ 250.00
New Detached Accessory Structure		\$ 300.00
New Portable Building		\$ 150.00
Structure Relocation (Move)		\$ 250.00
Swimming Pool		\$ 300.00
Temporary Pole		\$ 75.00
MISCELLANEOUS	SQ.FT.	FEE
1st Re-Inspection	ALL	\$00.00
2nd Re-Inspection		\$ 95.00
3rd Re-Inspection		\$ 150.00
Roofing Inspection		\$ 75.00
Electrical Meter Change		\$ 75.00
Individual Trade Inspection		\$ 75.00